

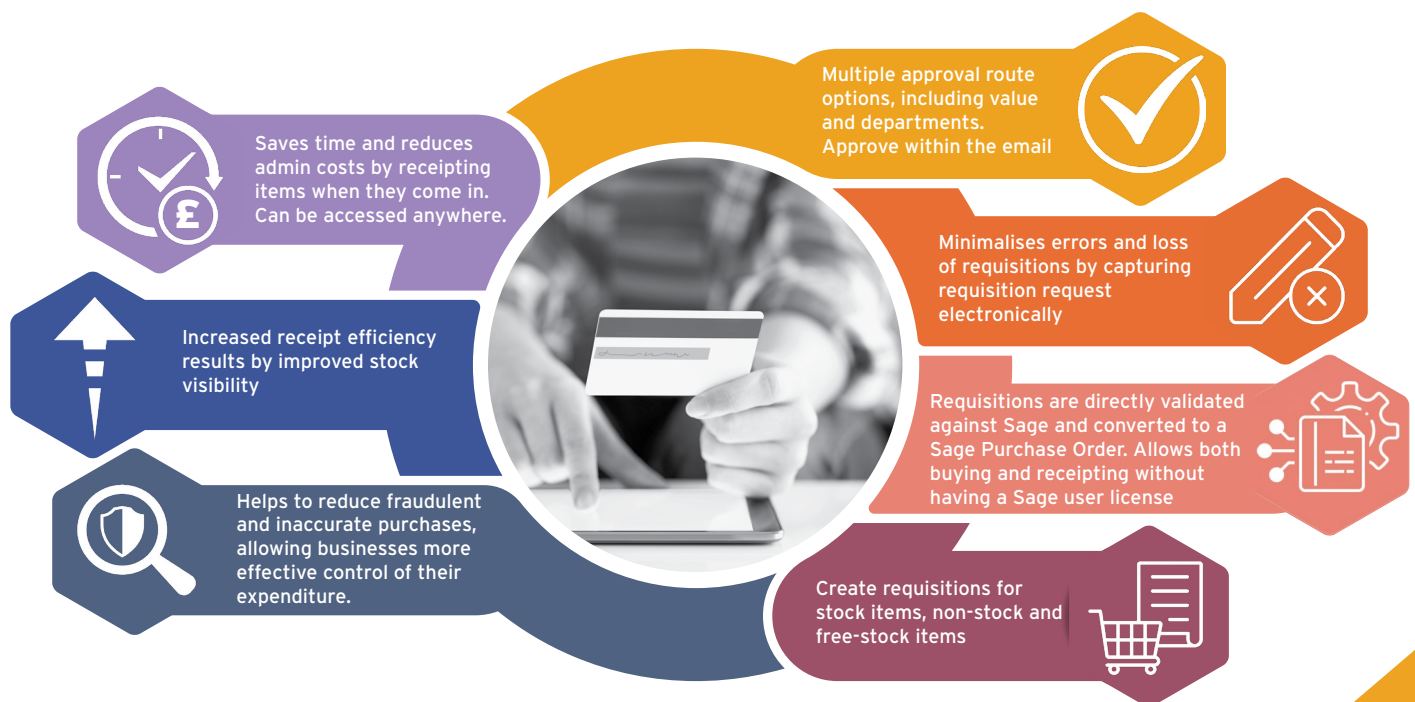


# Spindle Requisitions

Designed to make the purchasing process easier, Spindle Requisitions helps businesses control expenditure more effectively, removing paper and administration time, and reducing untracked purchases.



Spindle Requisitions reduces the time and effort traditionally needed for the requisition process. Through emailing notifications and reminders to users and authorisers, Spindle Requisitions can streamline the workflow of requisitions.





### How it works



Spindle Requisitions is used to request orders



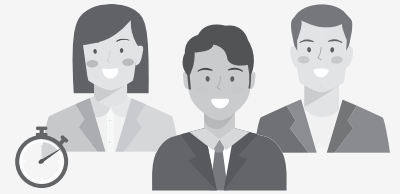
User logs on to Spindle Requisitions to **place their order**, which alerts the line manager or approver.



The Line Manager approves this, which then creates an **official order in Sage 200**



User can log on to mark item as **'received'**



Accounts department can see that an item has been received.



"We wanted tighter controls and visibility on the approval of purchase requests. We also wanted to improve the process and reduce the manual elements. The Remote Authorisation functionality will also allow employees to make submissions when travelling."

For more information about our products, please contact us on: